

**Londonderry Township Board of Supervisors**  
**Meeting Minutes**  
August 6, 2012

The Londonderry Township Board of Supervisors held their regular scheduled meeting on Monday, August 6, 2012, at the Municipal Building, 783 South Geyers Church Road, Middletown, Pennsylvania, beginning at 7:00 p.m.

**Present:** Andy Doherty, Chairman  
Ronald Kopp, Vice Chairman  
Anna Dale, Member  
Bart Shellenhamer, Member  
Mike Geyer, Member  
Steve Letavic, Township Manager  
Beth Graham, Office Manager  
Darrin Robinson, Code/Zoning Officer  
Jim Jenkins, Treasurer  
Peter Henninger, Solicitor  
Bill Swanick (for Andrew Kenworthy), Engineer  
Mike Johnson, Golf Course Manager

**Salute the Flag**

**Citizen's Input** – None

**Dauphin County Library System Presentation** – Richard Bowra, Executive Director  
Mr. Bowra informed the board of how the library system operates and all that it has to offer our residents which include public computers with internet access, help with resumes and job searches and over 1.3 million physical items loaned out each year. Londonderry Twp. residents borrowed over 800 items in 2011.

**Approval of Minutes** – July 17, 2012

Mr. Shellenhamer motioned to approve the July 17, 2012 minutes, Mrs. Dale seconded the motion. Motion approved.

**Manager's Report** – Steve Letavic

**Resolution 2012-9** Gaming Grant Letter of Support

Mrs. Dale motioned to approve Resolution 2012-9, Mr. Shellenhamer seconded. Motion approved.

**FEMA Flood Hazard Mitigation Update**

Mr. Letavic informed the board that he and Mr. Jenkins had a fiscal briefing with FEMA on August 7<sup>th</sup> in regards to the flooded houses.

**PEMA Public Assistance Funds Update**

Mr. Letavic reported that the township will be receiving \$82,000 shortly of the \$300,000 that is expected for road & bridge repair from the September 2011 flood.

**Budget**

Mr. Letavic and Mr. Jenkins have been working diligently on the budget and will have a draft to the Board by the end of August.

**Treasurer's Report** – Jim Jenkins

Mr. Jenkins requested permission to pay bills in the amount of:

General Fund	\$71,424.18
Golf Course Fund	\$63,319.72
Escrow Fund	\$678.43
Liquid Fuels	\$2,228.50

Mrs. Dale motioned to approve payment of invoices, Mr. Kopp seconded. Motion approved.

**Department Reports**

**Zoning & Codes** – Darrin Robinson

Mr. Robinson reported that he will be starting the inspections of Mobile Homes Parks & Junkyards tomorrow, Lytle Farms Phase I is moving along and the Zeager Bros. Subdivision Plan is moving again.

**Golf Course** – Mike Johnson

Mr. Johnson reported that the TMI Charity Golf Tournament was held on August 3<sup>rd</sup> and it raised \$60,000 for the Londonderry Township Emergency Services. Mr. Shellenhamer noted that the course looked really good for the tournament and he thanked Sam Risteff and Paul Schmidt for all the work they put into making it look so nice. He also noted that in the course of the past 7 years this tournament has raised \$350,000 for our Emergency Services.

- Total revenues for the month were \$153,322.29 compared to \$162,235.73 last year for the month of July.
- Revenues were down slightly do to extreme weather conditions. We experienced 12 days of 90 degrees or higher temperatures in July; we also had 11 days with rain. So far this year we have had 26 days of 90 degree or higher temperatures, compared to 16 days in an average year.
- We are continuing to market our Golf Tee Sponsorship Program to any business or individual that would like to advertise with us on our golf course tee signs as well as in our clubhouse.
- We held our Junior Golf Clinic July 23<sup>rd</sup> – 26<sup>th</sup>, a good time was had by all. A big "Thank You" to Middletown Anglers & Hunters who sponsor the clinic and provide help and gifts.
- We have 12 outings booked for August.
- We have the clubhouse rented out 4 times in August. For 2012 the clubhouse is rented 10 additional times so far for private events.
- We will be having our second Seafood Night of the year on Thursday August 30<sup>th</sup>.
- We are continuing to work on designs and pricing for our new deck area to enlarge and enhance our existing area. Upon receiving all paperwork, we will be forwarding copies of these items to all board members for your opinions and ideas on how to proceed with this project.
- We will be having live entertainment on the deck on the following dates:

August 9th – Jeff J. Walker	Starting at 7:00pm
August 16th - Stu Huggens	Starting at 7:00pm
August 23rd - Jeff J. Walker	Starting at 7:00pm
August 30th - Stu Huggens	Starting at 7:00pm

**Public Works** – Steve Letavic for Wade Burrell

Work Completed July, 2012

- Weekly road checks including checking signs, storm water inlets, general road conditions, and for possible debris on roadways causing a hazard to the community.
- Cleanup and return rentals from June 30<sup>th</sup> fireworks event.
- Install pipe along road shoulder on Brinser Road and backfill.
- Install pipe along the play structure in Sunset Park near field #4 to help drain the water.
- Re-dig dry dam on Beagle road and lay in large rocks to help stem the flow of water and control sediment erosion.
- Dig out the failing section of Beagle Road, near the intersection of Deodate Road, re-support the road and re-pave.
- Mill out multiple sections of Schoolhouse Road, dig out, re-support road and then re-pave the sections of road.
- Mow in parks and general park maintenance. Clean up and mow the trail system around Sunset Park.

Work Scheduled for August, 2012

- Finish patch and repair work on Schoolhouse Road.
- Patch and repair work on Beagle Road.
- Patch and repair work on Brinser Road.
- Patch and repair work on Locust Grove Road.
- Pipe replacement on Kennedy Road. (permit pending)

**Solicitor's Report** – Peter Henninger

Mr. Henninger reported that the Planning Commission will see the Application for Conditional Use for a Cell Tower on Doug Gellatly's property.

Mr. Kopp motioned to hold the Conditional Use Public Hearing on September 18, 2012, Mrs. Dale seconded. Motion approved.

**Engineer** - Andrew Kenworthy

ON-LOT DISPOSAL SYSTEM ORDINANCE

Public meeting follow up comments submitted for township consideration.

Additional public meeting presenting changes to be scheduled at Supervisor's direction.

2012 GP-11 PERMITS

Awaiting final DEP approval.

ARLE GRANT PROJECT

Submission made to PennDOT.

Penn DOT approval expected shortly for upload of bidding documents.

FLOOD HAZARD MITIGATION GRANT

Round 2 applications will be determined for funding once Round 1 has been awarded to all those eligible.

- The signed agreement between Londonderry Township and PEMA submitted to PEMA on June 19, 2012 for signature by the Governor's Authorized Representative, PEMA Chief

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Counsel, Comptroller Operations, Office of the General Counsel, and Office of the Attorney General.

- Upon receipt of the signed agreement, we will set up a Fiscal Briefing meeting with PEMA to discuss fund deposits, bidding requirements, etc.

DAUPHIN COUNTY LOCAL SHARE MUNICIPAL GRANT PROGRAM

An application is being prepared for sewer infrastructure improvements. Applications are due September 4, 2012.

**EMA** – Sam Naples

No report

**New Business**

Mr. Shellenhamer requested PaDOT be notified of drainage issue causing water to cover the entire lane along Rte. 441 near Costiks residence.

Mr. Shellenhamer also questioned if there was any information on the ramp that needs fixed at Rte. 230 and Tollhouse Road.

**Old Business** - None

Mr. Doherty adjourned to Executive Session at 8:10pm. Executive Session ended at 8:30pm.

Mr. Kopp motioned to adjourn the Regular Meeting at 8:31pm, Mr. Shellenhamer seconded. Motion approved.